

**EXHIBIT 'B'**

**Safety Document for EBCO General Contractor, LTD on the \_\_\_\_\_  
\_\_\_\_\_ (Project Name)**

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Project Phone: \_\_\_\_\_

Project Fax: \_\_\_\_\_

Project Manager: \_\_\_\_\_

Superintendent: \_\_\_\_\_

Project Engineer: \_\_\_\_\_

**EMERGENCY PHONE  
NUMBERS:**

Fire: 911 \_\_\_\_\_

Police: 911 \_\_\_\_\_

Hospital: 911 \_\_\_\_\_

Ambulance: 911 \_\_\_\_\_

# JOB SITE SAFETY RULES

## GENERAL:

- All work is to be performed under OSHA & EBCO General Contractor, LTD. safety requirements.
- Safety will be discussed at each Weekly Progress Meeting. Subcontractors not participating will not be allowed to continue working on this project.
- A Safety Meeting will be convened immediately after the Monthly Project Meeting. Subcontractor's Project Manager and Field Superintendent will be required to attend.
- All injuries and incidents are to be reported to the Project Superintendent immediately, followed by a written copy of the accident report within 48 hours.
- Equipment will be operated only by an authorized and properly trained operator for that specific equipment.
- Employees will be properly trained by a certified trainer in all areas as required by OSHA (i.e. trench safety, aerial lift, forklift, skytrak safety, etc).
- On-site speed is 15 mph.
- Morning/afternoon break areas and parking areas will be as designated by EBCO Project Superintendent.
- Any unsafe condition must be reported to the Superintendent immediately.
- No radios, except for 2-way communication will be allowed.

## The following will be used to enforce safety:

- A. **First offense** will be a verbal warning, at the time of incident, with a written notice to applicable Contractor by the end of the day.
- B. **Second offense** will be a written notice with a \$100.00 fine against the Subcontractor. The fine will be donated to The Children's Miracle Network.
- C. **Third offense** will be dismissal from job site for the violator.

## PERSONNEL PROTECTION

- All construction areas are to be considered "HARD HAT AREAS." All employees and visitors are required to wear Hard Hats at all times.
- All personnel will be made familiar with project safety rules before starting work.
- Emergency phone numbers will be prominently displayed at each phone on site.
- Employers are responsible for proper training, supplying, and supervising the use of appropriate personal protective equipment in all operations where there is an exposure to hazardous conditions.
- Fall protection shall be used whenever a danger from falling is present, but always when the working surface is at a height of 6' feet or more.
- Appropriate warning signs shall be displayed whenever danger to personnel is present. Personnel disregarding warning signs are subject to removal from job site.
- Alcohol or illegal use of controlled drugs will not be allowed on the job site. Personnel in violation will be removed from the job site.
- All visitors, including subcontractors' supervisors, must check in at construction office before entering job site.
- SHIRTS (with sleeves) AND LONG PANTS MUST BE WORN AT ALL TIMES. Removal of shirts is not permitted. "Tank tops" are not allowed.
- Construction type work boots with proper ankle support required.

## **FLOOR & ROOF OPENINGS & PERIMETER PROTECTION**

- Floor and roof openings will be covered or barricaded. If coverings or barricades are removed for access or work, they must be replaced by removing party immediately after work is complete. Unprotected openings will never be left unattended.
- Elevated floors will be provided with perimeter protection. If this protection is removed for any reason, it must be immediately replaced by the removing party.
- Roof will be provided with a perimeter warning system.

## **SCAFFOLDING & RAMPS**

- Scaffolding will be properly constructed to meet OSHA regulations by a competent person.
- Fall protection and guardrail systems will meet OSHA regulations and are required to be used when the work platform is elevated 10 feet or higher.
- Ramps will be properly constructed, braced and cleated. Ramp surface will be kept clean. Ice and mud will be removed immediately.
- Tools and materials will be removed from platforms before moving scaffolding.

## **LADDERS**

- Ladders will be maintained in good condition. Damaged ladders will be removed from job site.
- Job-made ladders will be built to meet OSHA regulations.
- Ladders will be erected with proper pitch with firm footing, extending 3' above landing and secured at landing.
- Areas at base and top of ladders will be kept free of debris.
- Always face the ladder when ascending or descending and use the 3-points of contact rule.

## **EXCAVATIONS**

- Employees will be properly trained in Trench/Excavation Safety.
- Personal Protective Equipment will be used at all times during operations.
- Excavations in excess of 4 feet will have sloped sides or shoring.
- Excavated material will be stacked no closer than 2' from sides of excavation.
- Ladders will be provided within 25' of work area on excavations of more than 4'.
- Excavation will be provided with warning lines or barricades.
- All machinery shall have back-up alarms in operating condition.

## **ACETYLENE & OXYGEN BOTTLES**

- When in use, bottles must be secured in a vertical position.
- When not in use, bottles will be stored in a vertical position, tied off with caps in place. Acetylene and oxygen bottles will be stored separately at least 20 feet apart with the valves removed to prevent damage.

## **ELECTRICAL**

- Employees are required to provide G.F.C.I. protection and are required to inspect their equipment daily.
- Electrical contractor is responsible for providing sufficient lighting and its up keeping during the entire construction of the project.
- Extension cords will be 3-wire grounded type.
- Temporary electric power will be equipped with a suitable ground and ground fault protection.
- Extension cords will be protected from damage by traffic, sharp corners, pinched in doors, etc.
- Portable tools will be double insulated or non-current carrying. Metal parts of the tool will be grounded.
- Only qualified persons will make electrical connections or repairs.

## **FIRE PROTECTION**

- Fire extinguishers will be made available on job site and locations identified for ready access. All personnel will be instructed as to their location and use.
- No more than 20 gallons of combustible or flammable liquids will be inside the building at any one time.
- Properly charged fire extinguishers will always be close at hand when welding or cutting operations are in progress. A "Fire Watch" will be required once the Owner begins installation of material handling equipment or receiving product.
- Storage of fuel oils, gasoline or other combustible liquids will be in approved containers located no less than 25' from any structure. The storage area will be identified with appropriate signs.
- Combustible trash will be removed from the building daily and not be allowed to accumulate so as to present a danger of fire.

## **CLEAN-UP**

- All work areas and the general job site will be maintained on a daily basis as work progresses to prevent an accumulation of trash.
- All subcontractors are expected to participate in job site clean-up. Details of the procedure will be worked out with the project superintendent.
- Stripped lumber and crates will have nails removed or bent over.
- Glass containers are not allowed on job site.

## **HAZARD COMMUNICATION PROGRAM & MATERIAL SAFETY DATA SHEETS**

Under OSHA Hazard Communication Standard, Material Safety Data Sheets ("MSDS") must be available for all hazardous chemicals and substances on the jobsite. Please obtain an MSDS for each and every hazardous chemical or substance that you bring to the jobsite, have delivered to you at the jobsite or for which you are responsible. We will also require a copy of your Company's written Hazardous Communication Program to be placed on file at our jobsite office. Employees must be properly trained in Hazardous Communication.